

LEBANON LION'S CLUB GROUNDS/FACILITY RENTAL/USAGE CONTRACT

Use of the Lebanon Lion's property is a privilege granted by the Lebanon Lions Club, Inc., (LLC), to responsible parties. The LLC reserves the right to deny use to any entity or individual at its discretion.

The LLC, hereafter called the **Lessor**, will grant permission to rent a portion or all of its grounds / facilities to an approved "**party**", either a recognized corporation (for profit or non-profit), club or an individual. The party, hereafter called the **Lessee**, is responsible for the conduct of all attendees and for the financial arrangements with the Lessor.

Usage is on a calendar day basis, 12:01 AM to 11:59 PM. Use of the grounds past midnight (with 1 hour grace period) constitutes a two-day rental.

The Lessor will provide Lessee, as part of the rental fee, with sufficient picnic tables, garbage cans and liners, basic electricity, pavilion lighting, running water and bathroom facilities. Bathroom facilities and running water **is not** provided during the period from **October 1 and May 1**.

Use of other areas of the grounds, benches, kitchen facilities and any other amenities shall be limited to those noted on the signature page of this rental contract. **Use of areas, facilities or buildings not contracted is strictly forbidden and will result in the loss of deposit.**

1. Deposit Requirements: The Deposit fee is due 60 days prior to rental date. The deposit must be paid at the time of booking to hold the date.

2. Cancellation Policy:

More than 60 days prior to rental date	-	-	Full refund of paid Deposit, & Rental Fee
Up to 45 days prior to event	-	-	50% refund of both paid Deposit & Rental Fee
30 days or less	-	-	No refund of both paid Deposit, & Rental Fee

3. Rental & Miscellaneous Fees: The Rental and Miscellaneous Fees (Lighting and/or Camper fees) are due a minimum 60 days prior to the rental date or at the date of Booking if less than 60 days.

Fees not paid 30 days prior to rental date will result in loss of deposit.

4. Insurance & Indemnification Requirements: The Lessee must provide Lessor with the following documentation not less than 15 days prior to use:

A. Recognized Clubs, Organizations or Corporations: A Certificate of Insurance in the amount of \$ 1 million dollars per occurrence, \$2 million aggregate and naming the Lebanon Lions Club, Inc. as an additional named insured under Lessee's policy.

B. Individual Family Parties: A copy of the Lessee's Homeowners Insurance policy's declaration page showing personal liability coverage in the amount of not less than

\$500,000. This applies only to the following types of family parties: Birthday, Anniversary, Reunion, Wedding, or Shower.

C. Individual Parties not noted above: Must follow requirements of 4.A.

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The Lessor will have the final authority to determine all insurance requirements. Failure to fulfill the insurance requirement 15 days prior to the rental date will result in the forfeiture Lessee's deposit and rental fee and access to the grounds will be denied. Sale of Alcohol & Pyrotechnic Displays has special requirements.

The Lessee agrees to indemnify and hold the Lessor harmless from any and all damages, costs, fees or charges of any kind caused by or flowing from the Lessee's use of the Lessor's premises. The Lessee agrees to pay all costs and fees incurred by the Lessor in the enforcement of this contract and any of its provisions, including reasonable attorney's fees.

5. **Music:** All music and other loud noises must cease no later than 11:00PM.
Local police will enforce this requirement if necessary!
6. **Camping:** Camping on the grounds is permitted in designated areas. An additional Water & electrical fee is charged per Motor home /Travel Trailer per night and a 2 day Minimum Rental Fee applies. Open campfires are permitted in designated areas. No Camper waste disposal is provided on the grounds.
7. **Drugs:** Lessee will not allow illegal drugs to be sold or consumed on the grounds. Lessee is responsible for the actions of his guests.
8. **Firearms:** No discharge of firearms is permitted on the property. Special permission may be considered if requested by lessee.
9. **Alcohol & Pyrotechnic Displays:** Lessee is responsible for the serving / usage of Alcohol at his event and is solely responsible for the actions of his guests. The sales of alcohol or pyrotechnic displays are not permitted without approved State and Local permits. A copy of said permits will be given to the Lessor 15 days prior to event along with special insurance requirements.
10. **Cleanup:** The grounds must be cleaned prior to midnight of the usage day. However, if prior arrangements have been made with the Lessors representative, the grounds may be cleaned up no later than noon on the day following an event. All cleanups are the responsibility of the Lessee. Lessee shall return the facilities in the same condition as they were prior to rental. All garbage will be placed in plastic bags and deposited in the dumpster outside of the rear gate. Picnic tables will be returned to their original placement. Any cleanup done by the Lessor will be charged at the rate of \$100/hour and taken out of the deposit fee and/or billed to the Lessee. The Lessee agrees to pay any amount due in excess of the deposit within 15 days of notification.
11. **Damage or Breakage:** Any damage or breakage not considered normal wear and tear by the Lessor will be the responsibility of the Lessee. The Lessor will provide the

responsible party with a written estimate of the damaged and/or broken property. The amount of the estimated damage will be deducted from the deposit fee and/or billed to the Lessee. The Lessee agrees to pay any amount due in excess of the deposit within 15 days of notification.

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- 12. Deposit Refunds:** Deposit fee will be refunded to the Lessee once it is ascertained that all terms and requirements of this contract have been fulfilled by the Lessee. The Lessor will endeavor to return deposits within 15 days after the event date.
- 13. Laws, Ordinances & Regulations:** The Lessee agrees to use the premises in accordance with all applicable federal, state and local laws, regulations and ordinances and shall be responsible to oversee the proper behavior of all persons using the premises for activities related to the Lessee’s function. **Lessee must obtain Health Inspections and any necessary permits from the Town of Lebanon.** The Lessor reserves the right to eject and remove from the premises any person or persons who, in its sole discretion, are creating a disturbance, otherwise acting in a manner inappropriate to the proper use of the premises or violating any law or ordinance. In the event of serious or persistent violations, the Lessor reserves the right to disband the function and remove all persons from the premises. No refund or credit shall be given because of such removal.

The Lessor shall have no duty to police the premises. The presence of a representative of the Lessor at a function shall not give rise to an obligation on the part of Lessor or its representative(s) to police the behavior of the Lessee’s guests using the premises. Any duly authorized member of the Lessor may, exercise the rights of the Lessor under this paragraph.

14. Lebanon Lion’s Club Fairground Fee Schedule:

Pavilion Rental

		Deposit	Rental Fee	Total Due
24 hour usage	1- 49	\$150	\$350	\$ 500
	50-149	\$250	\$600	\$ 850
	150-499	\$350	\$800	\$ 1150
	500 +	\$500	\$1300	\$1800 Min

Fairgrounds Rental (Except Pull Rings & Horse Ring)

Weekend (Fri 12:01PM- Sun 11:59 PM)		Deposit	Rental Fee	Total Due
	0-149	\$350	\$1350	\$1650
	150-499	\$400	\$2000	\$2400
	500+	\$500	\$2500	\$3000 Min

Over-head light usage	-	-	-	-	\$150/night
Stage Usage	-	-	-	-	\$ TBD
Camper Water & Electrical fee-	-	-	-	-	\$15/night/camper

Horse/Tractor Pull Ring Rental* - - - - \$250/day
Horse Ring Rental* - - - - \$250/day
Modified Tractor Pull Ring Rental* - - - - \$500/day

* Ring usage is dependent on weather conditions and allow usage will be Determined by the Lessor at the time of the event.

Lebanon Lion's member's rental rate is as prescribed in the LLC Policy Manual.

I have read the preceding Rental / Usage Contract and agree to adhere to its provisions and to provide the Lessor with the necessary deposit, rental fee and documents on a timely basis as stipulated.

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Name of Lessee: _____
Print name of Corporation, Club, or Individual Lessee

Date: _____

Facilities Rented: _____
(Describe all facilities that are allowed to be used)

Date(s) of Rental: _____

Number of day's rental: _____
(One Day or Weekend)

Deposit Amount: \$ _____ Date Paid: _____ Check #: _____
(Per Fee Schedule)

Deposit Paid: \$ _____ Date Paid: _____ Check #: _____
(No Post Dated Checks)

Rental Fee: \$ _____ Date Paid: _____ Check #: _____
(Per Fee Schedule)

Balance Due: _____ Date Balance Due: _____

Clean-up must be completed by: Midnight Last Day of Rental

Signed _____
Lessee's Signature or Corporate Officer's Signature

(Corporate Title)

Lessor's Representative: _____
Signature of Club President or Chris Darrow, Facility Rental Committee Chairman

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